

## **NATIONAL LEGAL SERVICES AUTHORITY**

### **Internship Programme-2025**

The National Legal Services Authority (NALSA) has been constituted under the Legal Services Authorities Act, 1987 to provide free Legal Services to the weaker sections of the Society and to organise Lok Adalats for amicable settlement of disputes.

NALSA offers an internship programme for law students across the country. This programme aims to acquaint young law students with the workings of the National Legal Services Authority (NALSA) by providing hands-on experience in various specialised areas of legal services, thereby promoting access to justice.

#### **1. Eligibility:**

Students who are pursuing a Three-Year LL.B Course or Five-Year Integrated Law Course from any recognised University/College/Institution.

Preference will be given to students in the 2nd or 3rd year of the Three-Year LL.B Course and the 4th or 5th year of the Five-Year Integrated Law Course.

#### **2. Duration of Internship:**

NALSA offers internship for one month i.e. (four weeks). The internship shall start from 1<sup>st</sup> day of the month.

#### **3. Application Procedure:**

The students willing to undergo internship programme in National Legal Services Authority may fill her/his application form along with the relevant documents, i.e., Curriculum Vitae (CV) or Resume, Expression of Interest (One page or shorter write up explaining your interest for the internship programme and suitability) and No Objection Certificate from the appropriate authority (Dean, Head of Department, Internship & Placement Committee or any other higher authority) mandatorily mentioning the name and semester/year of the particular course.

The application form can be accessed on the website of NALSA <https://nalsa.gov.in/>. The link of the application form will be made accessible for two months before the preceding month of internship (e.g., if a student wishes to join internship in the month of March, 2025, then the application form can be accessed from 1<sup>st</sup> December, 2024 to 31<sup>st</sup> January, 2025).

The students are required to fill up the form only through online mode and upload all the documents prior to the last date. *Note: No other means of request for internship will be entertained.* Selection will be based on individual merit and orders of the Competent Authority in this regard will be final.

#### **4. Submission of Report:**

At the end of the internship programme, all the Interns will be required to submit a report on the work undertaken at the NALSA.

#### **5. Certificate of Internship:**

Interns will be awarded with a Certificate of Internship only on the successful completion of the Internship to the satisfaction of the Member Secretary, NALSA.

Note:

- The internship certificate will be awarded subject to meeting the criteria of 90% attendance during the internship.
- No letter of recommendation shall be provided by this Authority.

#### **6. Internship Guidelines:**

- i. The Intern has to make his/her own accommodation arrangement during the internship. No TA/DA or remuneration will be paid to the Interns by the NALSA.
- ii. No stipend or remuneration shall be paid to the Interns for the Internship.
- iii. Interns are required to follow the NALSA office timings from 10:00 AM to 5:00 PM unless otherwise permitted by the concerned officer of NALSA. Interns shall work 6 days a week from Monday to Saturday (Second and fourth Saturdays of each month are holidays).

- iv. For successful completion of internship, 90% attendance is mandatory. Therefore, the candidates are advised not to apply for internship during their college examinations.
- v. Interns are required to carry their own laptops for smooth completion of the internship tasks.
- vi. Interns are required to travel locally to visit Courts and other offices as needed.
- vii. The Dress code of interns shall be formal Black & White as prescribed by the Bar Council of Delhi.
- viii. In the event of unsatisfactory performance, the Intern may be asked to discontinue the internship.
- ix. This is a full-time internship to be attended physically and the interns are not expected to pursue any other course/work during the tenure of internship.

## **7. Internship Schedule:**

During the internship, interns will gain exposure to the workings of the National Legal Services Authority (NALSA) and other Legal Services Institutions. On the first day, there will be an Orientation where interns will be introduced to the functioning and objectives of NALSA.

Interns will be provided with reading materials related to NALSA, including SOPs, schemes, modules, statistical reports and NALSA's activities.

The internship may also include extensive field visits for about 10 days to the Delhi State Legal Services Authority, District Legal Services Authority, Legal Aid Defense Counsel Office and National Lok Adalat. Interns will have the opportunity to enhance their knowledge about the functioning of Remand Courts, CAW Cells, DM Office, and other institutions.

The internship also includes field visits to the Mediation Centre at the Supreme Court of India, the Supreme Court Library and the Supreme Court Legal Services Committee.

At the end of the Internship, an interaction with the team of NALSA will be conducted, alongwith a group photograph.

For more information or any clarification, please reach out at 011-23382778 or e-mail us at [nalsa-dla@nic.in](mailto:nalsa-dla@nic.in).