

Tel. No. 22 61 75 34 (O)

No. RG/1611/ 67 /2026

Date : 4th April, 2026

**Swapnil C. Khati
Registrar General**

**High Court of Judicature at
Bombay, Mumbai 400 032.**

To,

All Judicial Officers,

Through :- The Principal District and Sessions Judge,

Subject :- Regarding uploading of orders and judgments on the same day.

Sir/ Madam,

All the Judicial Officers in the State of Maharashtra and Goa, shall note that the orders and judgments passed by them are to be uploaded on CIS Server on the same day and if the same are not uploaded on the same day, furnish details thereto, mentioning reasons for the same. Not uploading the orders/ judgments in time is misconduct touching to the integrity of Judicial Officer.

Regarding, uploading of the orders within stipulated time, the Judicial Officers shall furnish a certificate at 'Annexure A', monthly.

Further, the Judicial Officers are being put to notice that if any discrepancy is found in the information supplied by them, they shall be placed under suspension dispensing with departmental enquiry.

All Judicial Officers are also directed not to retain court files with them post disposal of the case.

Encl. As above.

Yours faithfully,



Registrar General

CERTIFICATE

I have submitted the necessary details of uploading of the orders/ judgements for the period from _____ to _____, within stipulated time. I hereby certify that the said information is true and correct. If the information submitted by me is found to be incorrect, I shall be liable to be subjected to disciplinary proceedings against me.

Dated _____

Signed by

Judicial Officer